

# **Annual Quality Assurance Report (AQAR)**

**2014-15**

**Govt. College For Women**

**M.A. Road Srinagar.**

***Cluster University Srinagar.***

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## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

### Part – A

#### . Details of the Institution

1.1 Name of the Institution

Govt. College for Women M.A. Road Sgr.

1.2 Address Line 1

Moulana Azad Road, srinagar

Address Line 2

Srinagar, J&K 190001

City/Town

Srinagar.

State

Jammu & Kashmir

Pin Code

190001

Institution e-mail address

gcwmaroad@yahoo.in

Contact Nos.

0-9419012127 / 0194-2479432

Name of the Head of the Institution:

Prof. Shaheen Altaf

Tel. No. with STD Code:

0194-2479432

Name of the IQAC Co-ordinator:

Dr. Mehnaz Sheikh

Mobile:

9419078570

IQAC e-mail address:

iqacwc@gmail.com

1.3 NAAC Track ID ( For ex. *MHCOGN 18879*)

JKCOGN11424

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

EC/EO/RAR/04 DATED JULY 05, 2012

1.5 Website address:

www.gcwmaroad.org

Web-link of the AQAR:

<http://gcwmaroad.org/wp-content/uploads/2018/11/JKCOGN11424-GCWMAROADAQAR-2014-15.docx>

1.6 Accreditation Details:

S.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
01	I	Grade A	86.10	2004	2009
02	II	Grade A	3.31	2012	2017
03	III	UNDER PROCESS			

1.7 Date of Establishment of IQAC: DD/MM/YYYY

04/09/2003

1.8 AQAR for the year *(for example 2010-11)*

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC *((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)*

i. AQAR 2014-15 \_\_\_\_\_ (10/11/2018)

### 1.10 Institutional Status

University                      State  Central  Deemed  Private

Affiliated College              Yes  No

Constituent College            Yes  No

Autonomous college of UGC    Yes  No

Regulatory Agency approved Institution    Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education  Men  Women

Urban  Rural  Tribal

Financial Status    Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (PhysEdu)

TEL (Edu)  Engineering  Health Science  Management

Others (Specify)

Computer Applications, Journalism

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (Specify)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

## 2.14 Significant Activities and contributions made by IQAC

1. Interaction with faculty members and deans for maintaining and sustaining quality education.
2. Meetings conducted on monthly basis.
3. Reviving College after Floods

## 2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
Motivating faculty for undertaking quality research activities.	Proposal sent to UGC , DST and DBT for approval.
More number of quality research publication	No. of Publication increased.
Organizing workshop and conferences	UDAAN
To Strive for CPE status	-----
To work for increased involvement of Alumni in college activities	Frequent Alumni meets Facilitated.
To Strive for Digitization	Online fee Payment.
Minimal Environmental degradation	<ul style="list-style-type: none"> <li>• Decrease use of paper / Plastic.</li> <li>• Plantation Drives within campus and outside..</li> <li>• Case studies in EVS courses.</li> </ul>
Fulfilling social responsibilities	<ul style="list-style-type: none"> <li>• Remedial classes</li> <li>• Blood Donation camp.</li> </ul>

*\* Attach the Academic Calendar of the year as Annexure.*

1.16 Whether the AQAR was placed in statutory body Yes  Y No  X

Management  Y Syndicate  N Any Other Body  N

Provide the details of the action taken

The action plan was placed in the Management Committee and the other statutory bodies and sanction was accorded.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programmes	Number of Existing Programmes	Number of programmes added during the year	Number of Self Financing Programmes	Number of Value added /Career Oriented Programmes
PhD	Nil			
PG	02	NIL	NIL	NIL
UG	06	NIL	NIL	NIL
PG Diploma				
Advanced Diploma	NIL			
Diploma	NIL			
Certificate	NIL			
Others				
<b>Total</b>	08			

Interdisciplinary				
Innovative				



1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

**NO**

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	02
Trimester	NIL
Annual	06

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback Online  Manual  Cooperating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As the college is affiliated with University of Kashmir, revision of syllabi is carried out by the University where some of the faculty members are a part in which they actively participate.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Contractual)
98 (Excluded Principal)	56	41	1 (Principal)	13

2.2 No. of permanent faculty with Ph.D.  39 Contractual  10 Total  49

2.3 No. of Faculty Positions

Recruited (R) and Vacant (V)

During the year

Asst. Professor		Associate Professor		Professor		Others		Total	
R	V	R	V	R	V	R	V	R	V
52	73	45	0	1	0	0	0	98	73

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National Level	State Level
Attended	18	25	1
Presented papers	14	14	NIL
Resource Persons	NIL	NIL	NIL

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The institution is moving towards student oriented method of teaching and learning.
- Use of ICT and Smart Classrooms.
- Presentation of seminars and dissertations by the students, setting up of more and more ICT enabled class rooms etc are some of the efforts made by the institution towards this goal.
- Group discussions, Quiz, Case Studies, Study tour, industry visits, Entrepreneur skill development, Guest Lectures, Soft Skill Training Program.

2.7 Total No. of actual teaching days   
during this academic year

2.8 Examination/ Evaluation Reforms initiated by   
the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions).

2.9 No. of faculty members involved in curriculum   
Restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop.

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Level	Programme	Total No. of Students Appeared	Total No. of Students Passed/ awarded degree	Out of total No. of Students. Passed with 60 % or above.
UG	B.A	857	743	523
UG	B.Sc	425	379	354
UG	B.A ( Honours)	26	25	23
UG	BCA	41	38	38
PG	M.A	26	25	20
UG	B.A ( MCMP)	14	14	12
PG	M.Sc	8	8	8

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC always monitors and evaluates the effectiveness of the Teaching Learning process by taking feedbacks from the students. IQAC ensures that the tutorial / assignment system is effectively implemented.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	18
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes/Refresher Course	01
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	08
Others	NIL

## 2.14 Details of Administrative and Technical staff.

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions filled during the year	Number of Positions filled temporarily
Administrative Staff	11	30	0	0
Technical Staff	11		0	0
Labs / Departments	40		0	0

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

<ul style="list-style-type: none"> <li>- Research cell has been constituted which has encouraged teachers and students.</li> <li>- Funding agencies are made available in-terms of UGC, DBT, DST, ICSSR, and ICMR for minor and major Projects.</li> <li>- IQAC encourages faculty to go for Ph.D and M.Phil.</li> <li>- FIP Programs.</li> <li>- Conferences, Seminars, Workshops.</li> <li>- Project work in some of the departments is done as part of Curriculum.</li> </ul>
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##### 3.2 Details regarding major projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lacs	NIL	NIL	NIL	NIL

##### 3.3 Details regarding minor projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lacs	NIL	NIL	NIL	NIL

### 3.4 Details on research publications.

	International	National	Others
Peer Review Journals	49	30	-
Non-Peer Review Journals	-	-	-
e-Journals	49	30	-
Conference proceedings	02	-	-

### 3.5 Details on Impact factor of publications:

Range  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the Funding Agency	Total grant Sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>other than compulsory by the University</i>	NIL	NIL	NIL	NIL
Any other (Specify)	2014-17	UGC ( Post Doc Fellow) vide No: F.15-1 2013-14/pdfwm-2014-14 GE-JAM-13821(SA-II)	30 lakh	1479800/=
Total			30 lakh	1479800/=

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from.

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences

Organized by the

Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	NIL	NIL	NIL	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year:

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialized	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year:

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution   
who are Ph. D. Guides  
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):  
JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International Level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International Level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="x"/>	State level	<input type="text" value="x"/>
National level	<input type="text" value="x"/>	International Level	<input type="text" value="x"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="x"/>	State level	<input type="text" value="2"/>
National level	<input type="text" value="x"/>	International Level	<input type="text" value="x"/>

3.25 No. of Extension activities organized:

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="5"/>		
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="30"/>	Any other	<input type="text" value="x"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social:

- Career Advancement Programmes
- Industrial Visits
- NSS Activities
- World Environmental Week
- NCC activities
- Training on Disaster Awareness Program.
- Water and soil testing facilities
- Seerat Conference
- Exhibition and sale of Self made Products.
- De addiction awareness programme
- Women empowerment programme
- Eco friendly environmental awareness programmes
- Debates and Seminars.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.5 acre			
Class rooms	50 No.s			
Laboratories	27 No.s			
Auditorium	01(Three Hundred Capacity)			
Conference Hall	01(One Hundred Capacity)			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		02	State grant	02
Value of the equipment purchased during the year (Rs. in Lakhs)		1400933	State grant	1400933
Others				

#### 4.2 Computerization of administration and library

Upgradation is done with installation of latest configuration of Xerox machine which were procured for administration of the college and account section.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10000	1945705	1500	250000	11500	2195705
Reference Books	38000	5925375	2500	475000	40500	6400375
e-Books	NIL	NIL	NIL	NIL	NIL	NIL
Journals	NIL	NIL	NIL	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL	NIL	NIL	NIL
Digital Database	NIL	NIL	NIL	NIL	NIL	NIL
CD & Video	NIL	NIL	NIL	NIL	NIL	NIL
Others (specify)	NIL	NIL	NIL	NIL	NIL	NIL

#### 4.4 Technology up gradation (overall):

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments
Existing	181	06	01	01	01	03	36
Added	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Total	181	06	01	01	01	03	36

#### 4.5 Computer, Internet access, training to teachers and students and any other Programme for technology up gradation (Networking, e-Governance etc.)

- In house trainings were given to teachers and office bearers to improve their computer proficiency.
- Computer labs and browsing centers are well utilized by students.
- Departments are provided with laptops, teaching aids, LCD Projectors for effective teaching and learning.
- Department of Computer Application is running Browsing center for the student.
- Internet awareness program have been organized by the department to make students and faculty as to how online study material, research journals and other tools related to teaching learning are used.

#### 4.6 Amount spent on maintenance:

i) ICT	9689/=
ii) Campus Infrastructure and facilities / Equipments/ Others	3,13,768/=
Total	323457/=

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

- IQAC instructs the tutors to inform the students about the student support services available to them.
- A notice is circulated among students, displayed on notice board and updated on college website.
- Orientation Programme for parents and students
- Parent teacher meetings.
- Earn while you learn was also initiated.
- Remedial coaching and scholar support programs.
- Identifies students in need of counselling
- Talented students are encouraged to take part in competitions and fests organized in other Colleges/ Institutions.
- Conducted seminars on various topics.
- Augmenting of water filters, Rest room for students.

#### 5.2 Efforts made by the institution for tracking the progression:

- Progression of the students is tracked by taking feedback from students on student's career progression. Students are asked to register themselves in the office and also state their involvement and institution in which they work
- The Institution is in liaison with universities to track the progression of students.

#### 5.3 (a) Total Number of students

UG	PG	Ph.D	Others
5471	22	NIL	NIL

(b) No. of students outside the state

Nil

(c) No. of international students

x

Men	No	%	Women	No.	%
	00	00		5503	100

Last Year 2013						This year 2014					
General	SC	ST	OBC	Physically	Total	General	SC	ST	OBC	Physically	Total
5142	12	35	02	00	5191	5340	32	65	34	00	5471

Dropout 8.4 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any):

Career counseling cell in collaboration with various external agencies conduct coaching classes for UGC NET Examination.

No. of students beneficiaries

5.5 No. of students qualified in these examinations:

NET  SET/SLET  GATE  CAT

IAS/IPS etc  State PSC  UPSC  Other

5.6 Details of student counseling and career guidance:

- It is the duty of the respective tutors to identify students having problems. If the problem is not solved he/she will be taken to the counseling coordinator who is trained for this. Finally if the problem persists, he/she will be referred to the Professional Counsellor.
- Career Guidance of our College is being managed by Career Guidance and Placement Cell. This Cell conducts classes and talks by eminent persons on Career opportunities, personality development, communication skills etc Awareness programme organized by NIIT , Bajaj Alliance, IIT Mumbai ( Spoken Tutorials – 30 students ).
- Free residential coaching for UPSC Civil service examinations.
- UDAAN mega recruitment drive conducted.

No. of students benefitted

5.7 Details of campus placement:

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Participated	Number of Students Placed	Number of Students Placed
11	200	30(14 Waiting)	NIL

5.8 Details of gender sensitization programmes:

Gender Sensitization programs are conducted by NSS , NCC and Women Studies Center.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events:

State/ University level  National level  International level

5.9.2 No. of medals/awards won by students in sports , Games and other events:

Sports : State/ University Level  National Level  International Level

Cultural: State/University Level  National Level  International Level

5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	486	7,00,000/=
Financial support from other sources	27	1,10,000/=
Number of students who received International/ National recognitions	0	0

5.11 Student organized / initiatives:

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students:

5.13 Major grievances of students (if any) redressed:

### Criterion – VI

#### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution:

- An institution of Academic excellence.
- Centre for women emancipation and empowerment.
- Deemed women's University.

#### **MISSION**

- Prepare enlightened moral upright and emotionally balanced and socially committed students.
- Provide comprehensive contemporary education through use of latest technologies.
- Develop work ethos through entrepreneurship skills and values of human and composed culture.
- Prepare students to be productive individuals with clarity of thoughts.
- Precession of action.

6.2 Does the Institution have a management Information System

Partially automated.

6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development.

- We take feedback from students and alumni and present the suggestions to the syllabus revision committee. Workshops are conducted by university so that these suggestions will be considered when revising the curriculum.
- The institution is under the academic control of University of Kashmir therefore there is limited option and flexibility to pursue a program independently. However some of the faculty members from various departments are a part of BORS and are actively involved in molding the curriculum to suit the needs of students. New ideas and latest methods are suggested by them.

### 6.3.2 Teaching and Learning

- Remedial classes and tutorials for weaker students.
- The teaching faculty is committed to provide quality education to the students.
- In order to get feedback from students on courses, a questioners is distributed amongst them. The feedback helps in pointing towards the areas of concern and action is taken accordingly.

### 6.3.3 Examination and Evaluation

Examination and evaluation is done by the affiliating University. Many of our faculty members work as external examiners, university evaluators. We conduct internal exams and class tests to evaluate our students periodically and presentations are made by the students. Final exams are conducting by the concerned University.

### 6.3.4 Research and Development.

- Some departments are doing active research as part of their curriculum. They submit academic research projects at the end of the semester.
- Faculty members are encouraged to apply for research

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Automation of library in process. Computer browsing centers, with internet facility are available to students and faculty.
- Well equipped Physics, Chemistry, Zoology, Botany, Bio-Chemistry, Bio-Technology, Bio-Informatics, Home Science, Computer Sciences, Electronics and IT Labs are available for students.
- The students of MCMP have come out with HARBINGER which highlights college activities. It helps the students to be equipped with fast changing technology.

### 6.3.6 Human Resource Management.

- Local fund appointees are made as and when needed.

### 6.3.7 Faculty and Staff recruitment.

- The Department of Higher Education along with public service commission makes appointments through well-defined procedures.
- Academic arrangements are taken in case where the permanent faculty is deficient in various subjects.

### 6.3.8 Industry Interaction / Collaboration.

NIL

### 6.3.9 Admission of Students.

- Centralized Allotment Process is followed in admission process and it is carried out as per the University norms and government orders.

### 6.4 Welfare schemes for.

Teaching	Loan facility is provided by the Banks besides GPF, SLI and Medi-claim.
Non teaching	PF, SLI, along with loan facility is provided by Banks on recommendation of the chair.
Students	<ul style="list-style-type: none"><li>➤ Financial Aid , Merit scholarships, Best science, Economics and Literature Graduate and others.</li><li>➤ Welfare fund is made by the staff for the needy students.</li></ul>



6.5 Total corpus fund generated.

In 2014 at the rate of 100 per candidate deposited to KU.

6.6 Whether annual financial audit has been done. Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes	Authority
Academic	No		Yes	Principal and College Advisory
Administrative	Yes	A.G. Audit Finance Department	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association.

- Alumni association generally constitute cash awards to toppers in different disciplines and to best out going student. Shri SL Dhar scholarship initiated by Prof. Nirja Mattoo (Best English Graduate) . Best Science Graduate ( Prof. Rashida Department of Chemistry ) Best Economics Graduate ( Prof. Leela Choudry )
- Alumni delivers extension lecture and impart skill training to the students

6.12 Activities and support from the Parent – Teacher Association.

At the beginning of the session suggestions from parents are invited through their wards. Suggestions are incorporated as and when required.

6.13 Development programmes for support staff.

- Skill training are being provided by the college as per requirement of the labs.
- Computer literacy among support staff has been provided as and when needed.

6.14 Initiatives taken by the institution to make the campus eco-friendly.

Plastic free zone, Plantation of pine and Coniferous medicinal plants, botanical garden. Forest department of Kralsangri and other agencies help in providing plants to make the campus ecofriendly.

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Research based interaction with teachers and members of different research communities.
- Efforts for attending different research innovation programs.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- Number of publication were increased.
- Alumni meet facilitated.
- Go- Green initiative initiated.
- Remedial classes.
- Blood Donation camp was conducted.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*).

1. No polythene zone

2. No smoking zone.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection.

- We have a botanical garden as well as medicinal plant garden.
- Environmental week is celebrated by planting trees in our campus.
- No polythene drive by students to make the campus clean and polythene free zone.
- Painting Competition, debate and flower show on the theme “Safe Environment” is done by the department of Environmental Science and Department of Botany.

7.5 Whether environmental audit was conducted?      Yes

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis).

**Strengths:**

- Govt. College for Women, M. A. Road, Srinagar is situated centrally in the heart of Srinagar city stretching along 80 Kanals of land.
- Campus is equipped with State of the Art conference hall, Library, Auditorium, Language lab. Gymnasium, Health Care Unit, with full time paramedical staff, two hostels and playground.
- The college is NAAC re-accredited with grade "A"
- Adequate laboratory infrastructure to run UG and PG Programmes.
- Active unit of NCC and NSS cadre to serve the society.
- Few smart class room equipped with audio visual amenities.
- Collective leadership, responsibility and team work with feedback oriented performance appraisal.
- Enhancement of academic qualification of the faculty members.
- Course curriculum designed by KU Sgr. In consultation with college faculty and repeatedly updated.
- Strong teaching-learning process with greater emphasis on learning.
- EDUSAT Hub operational to share web lectures.
- Teachers are highly committed, competent and qualified, retention rate of faculty members is high.
- College offers PG courses in English and Human Development.
- Encourages subject tours and field trips besides educational tours.
- Focus on extra-curricular activities and sports to ensure all round development of students.
- The college provides equal opportunities to the SC/ST/OBC and less privileged students of various classes of the society.

**Weaknesses:**

- Not able to meet the growing demand of infrastructure facilities.
- Limited scope of expansion in terms of enrollment, infrastructure and faculty.
- Lack of maintenance/replacement of Lab equipment on periodic basis. Aging technology and equipment.
- Lack of off campus and alternative programs (e.g. online courses).
- Limited programme diversity when compared to the wider range of programme possibilities in the broad field of physical activities.
- Inadequate levels of personnel, facilities and funding to meet growing student demand for programmes and classes.
- No. of smart class rooms be increased along with modernization of existing laboratories. Power back up to be augmented.
- Planning and development of research facilities on need basis is required.
- Ph. D. programme needs to be introduced.
- Innovative and creativity needs to be encouraged.

**Opportunities:**

- Well placed to undertake research and outreach programmes.
- Opportunity to introduce market related courses.
- Can mould our pass out into prospective entrepreneurs through various programmes.
- Changing demographics in the region and a growing population affords opportunities for the placement of our graduates in the job market.
- Geographic location affords opportunities to develop consultancy

**Threats:**

- Outside of the college many misperceptions and myths exist related to an understanding of what the college does in terms of its academic and scholarly activities.
- External threat changing priorities and limited funding can potentially create internal tension over limited resources.
- Limited number of permanent faculty.

## 8. Plans of institution for next year.

- Encourage ICT enabled teaching
- MoU with industrial organizations
- Change the campus to more nature friendly one
- To install Solar Panels for energy conservation
- Apply for more research projects and seminars
- Enhance the research culture among the Faculty
- To conduct energy, water and biodiversity audit
- To organize more talks on women empowerment and gender sensitization
- To observe all days of national importance
- Better administrative reforms
- Better infrastructure facilities
- More wash rooms to be set up . Drainage to be improved.
- Documentation centre to be set.

Name : Prof. Shaheen Altaf

Name Dr. Mehnaz Shiekh

Sd \_\_\_\_\_



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*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

## Annexure – I

### Two Best Practices 14-15

#### **No Smoking Zone**

**Objectives:** - The objectives of this practice was to create a smoke free , pollution free campus whereas healthy ambience for the students is created.

**Evidence of Success** – Owing to persistent efforts by the staff most of the staff members avoided smoking inside the college hours. As a result it improved the overall health status of the staff as well as created a sense of discipline within the campus.

#### **No Polythene Zone**

Objectives – Preliminary this is a NSS initiative to promote a polythene free zone and ably supported by faculty and non-teaching staff and implemented by the IQAC.

Evidence of Success-With the support of NSS Volunteers, the use of Polythene within the campus was reduced to a bare minimum. Faculty members also monitored the success of this best practice.

<b>January</b>	
<b>Activity</b>	<b>Organized By</b>
Coaching for PG Entrance Exams	Career Counselling and Guidance
Staff Council Meet	IQAC
Computer Literacy Program for Non-Teaching Staff	HRD & IT
Library Stock Verification	Stock Verification Committee
Educational Tour	Sports Committee/ Excursion Committee
<b>February</b>	
<b>Activity</b>	<b>Organized By</b>
Admission Process for 1 <sup>st</sup> year	Admission
Academic Career Counselling	Career Counselling and Guidance
Stock Verification ( General Stock and Labs)	Stock Verification Committee
IQAC Meet to finalize Institutional Plan	IQAC
<b>March</b>	
<b>Activity</b>	<b>Organized By</b>
Re-Opening of College	
Staff Council Meet	IQAC
Admission Process for II year and III year	Admission Committee
International Women's Day	Women Studies
Arbor Day / Plantation	NSS
Commencement of class work UG/ PG	IQAC
World Heritage Day	NSS
Fresher's Day	Dean Students Welfare
Submission of Annual Teaching Plan	IQAC
Women Studies Advisory Meet	Women Studies Centre
<b>April</b>	
<b>Activity</b>	<b>Organized By</b>
Welcome to New PG Students	Dean Students Welfare
College Advisory Committee Meet	IQAC
Enrollment of NSS / NCC Volunteers	Dean Students Welfare
Election of students council	Dean Students Welfare
Parent Teachers Meet ( 1st Year Science )	Dean Students Welfare
Meeting of Literacy club	Debating committee
Iqbal Day	Debating Committee
Meeting of Sports Committee	Sports Committee
Students council Meet	Dean Students Welfare
Seerat Conference	Debating Committee
Workshop on Gender Rights	Women studies center
Certificate courses on women's studies	Women studies center
<b>May</b>	
<b>Activity</b>	<b>Organized By</b>
Annual College Cycle Race /Road Race	Sports Committee
Inter college Debate	Debating Committee
Parent teacher meet ( 2 <sup>nd</sup> year Science / Hostel boarders)	DSW/ Hostel Management
Talent Show ( College Fest)	DSW/ Music Deptt.
Intra Moral college tournament	Music /Sports / DSW
College Alumni Meet	IQAC

Mehfil Musharia	Debating Committee
Workshop on Soft skill ( 3 <sup>rd</sup> Year Students)	Deptt. Of Functional Eng.
Parent Teacher Meet (2 <sup>nd</sup> year Arts)	Women study center
Women Studies Director Meet	Women Study Centre
WSC-Research Project	WSC
<b>June</b>	
<b>Activity</b>	<b>Organized by</b>
Sports coaching campus	Sports committee
Painting competition	NSS
Inter class Quiz	Debating Committee
Environmental Week Celebrations	NSS / Dept. of EVS
Statistical Day	Dept. Of Statistics
Flower Show	Dept. of Botany
Mock Drill ( Disaster Management)	NSS
Essay Competition	Literacy club
Campus ( Cleaning Drive)	NSS
Parent Teacher Meet( 2 <sup>nd</sup> Year)	Dean Students Welfare
Film Festival	Dept. of MCMP
<b>July</b>	
<b>Activity</b>	<b>Organized by</b>
Blood Donation Camp	NSS
World Population Day	NSS
Excursion /Field Trip/ Subject Tour	Field Trip/ Excursion Committee
IQAC Review Meet	IQAC
Inter college science exhibition	Dean Science faculty
Inter college debate	Debating committee
Workshop on legal rights of women	Women study Centre
<b>August</b>	
<b>Activity</b>	<b>Organized by</b>
Hiking / trekking expedition	Sports Committee
Health Week ( Eye Check Up)	NSS
NSS Camp	NSS
Botanical Exhibition	Dept. of Botany
Photography Exhibition	MCMP
Outreach Program	WSC
<b>September</b>	
<b>Activity</b>	<b>Organized by</b>
Teaches Day	DSW
Book Exhibition	Library Committee
Annual Sports Meet	Sports Committee
Litrary Fest	Debating committee
Distribution of Scholarship	DSW
Students Council Meet	IQAC
<b>October</b>	
<b>Activity</b>	<b>Organized by</b>
Farewell to outgoing students	DSW
Internal Practical Exam	Exam committee
Annual Day	IQAC
External Practical Exam	Exam Committee



IQAC Record Meet	IQAC
<b>November</b>	
<b>Activity</b>	<b>Organized by</b>
Extension Lectures	IQAC
National Education Day	Debating Committee
Faiz and Faiz Day	Debating Committee
<b>December</b>	
<b>Activity</b>	<b>Organized by</b>
Extension Lecture Awareness Lecture	NSS
Red Ribbon Club	NSS
Staff Meeting	

### Annexure I

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

University with Potential  
UPE - Excellence  
Union Public Service  
UPSC - Commission

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