

# **Annual Quality Assurance Report (AQAR)**

**2017-18**

**Govt. College For Women**

**M.A. Road Srinagar.**

***Cluster University Srinagar.***

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## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

### Part – A

#### . Details of the Institution

1.1 Name of the Institution

Govt. College For Women M.A. Road  
Srinagar.

1.2 Address Line 1

Moulana Azad Road Srinagar

Address Line 2

Srinagar. J&K, 190001

City/Town

Srinagar.

State

Jammu & Kashmir

Pin Code

190001

Institution e-mail address

www.gcwmaroad@yahoo.in

Contact Nos.

9419012127 / 0194-2479432

Name of the Head of the Institution:

Prof. Shaheen Altaf

Tel. No. with STD Code:

01942479432

Name of the IQAC Co-ordinator:

Dr. Mehnaz Sheikh

Mobile:

9419078570/9797615667

IQAC e-mail address:

iqacwc@gmail.com

1.3 NAAC Track ID ( For ex. *MHCOGN 18879*)

JKCOGN11424

1.4 NAAC Executive Committee No. & Date:

(For Example *EC/32/A&A/143* dated 3-5-2004.

*This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

EC/60/RAR/4 Dated : july, 05 , 2012

1.5 Website address:

www.gcwmaroad.org

Web-link of the AQAR:

http://gcwmaroad.org/wp-content/uploads/2018/11/JKCOGN11424GCWMAROADAQAR-2017-18.docx

1.6 Accreditation Details:

S.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
01	1 <sup>st</sup> Cycle	I	Grade A(86.10)	2004	2004-09
02	2 <sup>nd</sup> Cycle	II	Grade A (3.31)	2012	2012-17
03	3 <sup>rd</sup> Cycle	UNDER PROCESS			
04	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

04/09/2003

1.8 AQAR for the year (*for example 2010-11*)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR 2014-15 \_\_\_\_\_ (08/11/2018)

ii. AQAR 2015-16 \_\_\_\_\_ (08/11/2018)

iii. AQAR 2016-17 \_\_\_\_\_ (08/11/2018)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No  (of Cluster University, Srinagar)

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Girls  Boys

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (PhysEdu)

TEL (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

University of Kashmir /  
Cluster University Srinagar

1.13 Special status conferred by Central/ State Government--  
UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (Specify)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. 'Open source Technology & advanced Systems software developments. 14<sup>th</sup> Oct 2017.
2. E-water management. 6<sup>th</sup> Dec 2017.
3. Awareness Lecture on choice based credit system.

2.14 Significant Activities and contributions made by IQAC

1. Organizes workshops for teacher and students for latest development in technological world.
2. Facilitates Alumni meet for gathering different suggestion for the betterment of college.

## 2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
1. Preparing Academic Calendar for 2017-2018	Academic Calendar prepared by all departments at onset of Academic year 2017-2018.
2. To improve the teaching learning process and use of ICT.	Class rooms up graded with smart boards and teachers made aware on CBCS scheme by organizing an awareness programme by Prof. Mohd. Ashraf Shah, Principal GDC Baramulla.
3. Extension Lectures.	Resource person like Prof. Seemin Rubab, Dr. Mubasir Jeelani H.O.D. Department of Environmental Science Bemina were invited as Guest faculty to deliver extension lecture.
4. Research work should be shared within departments faculty should be abreast of research conducted within country and abroad.	Two day workshop on “Advanced in cell Molecular Biology” conducted where Scientists and resource person gave an insight to Science advances in the country and abroad.
5. Quality parameter for teaching learning to be started.	An interactive programme was organized under faculty development programme by department of education. Prof Ajay Kumar from TATA Institute Social Science Mumbai highlighted the Quality parameter of teaching learning and also recommended the introduction of various courses at U.G. level.

<p>6. Seminar, conferences workshops should be regular feature of Academic Plan.</p>	<ul style="list-style-type: none"> <li>(1) Two day workshop on September 28th 2017 on Advances in cell Molecular Biology.</li> <li>(2) A seminar on stress management on 8th August on Drug De-addiction.</li> <li>(3) A Seminar related to Civil Services exams by ignited minds held on 18th September.</li> <li>(4) A Photography workshop on 23th May by photo journalist Mr. Javid Shah on kinds of skills a photographer needs.</li> <li>(5) Seerat conference on Seerat e Pak of beloved Prophet (Pbh) by Mr. Qari Abdul Manan on 21st June.</li> <li>(6) Workshop on Digital India on 07th August by India Face Tech.</li> <li>(7) Two day workshop on “Techniques of writing e book Reviews” by department of English.</li> </ul>
<p>7. IQAC should conduct training programme for student’s community to generate revenue.</p>	<p>Department of Home Science trained the students for pickle making, Stitching and Jam making techniques. MCMP trained the students to make movies and videos of the function happenings in the college.</p>
<p>8. Library should be open for more hours.</p>	<p>Already enhanced the working hours of library.</p>



9. Financial support to students.	IQAC fund, Alumni fund and departmental teachers fund utilized for financial assistance to students.
10.Recommendation of prior Peer team should be implemented.	Already in process of implementation.
11.More job oriented Add-on Courses at UG/PG introduced.	Proposal sent to Cluster University for Approval.
12.NAAC, SSR to be submitted online meticulously.	Work in progress by NAAC Committee.
13.Emphasis on value Education and Gender Sensitization.	<p>Various events organized by NSS and WSC on value Education and gender sensitization.</p> <ol style="list-style-type: none"> <li>(1) Beti Bachao, Beti Padao on 06th November.</li> <li>(2) J&amp;K Social welfare and Child Dep. Deliberated on Swatchata Pakhwada on 08th March.</li> <li>(3) Police wives Association deliberates upon Economic empowerment of women.</li> </ol>

	(4) State commission for Ms. Nayeema Mehjoor Mehjoor Spoke on various Gender Sensitization issues besting women.
14. Certificate course of short duration.	One month certificate course in basic computing skill held on 29th November to enhance the tech. skill of Local fund employees of college.
15. M.O.Us should be signed so that students have interface with industry	M.O.Us signed by department of Home Science and Department of MCMP.
16. Mentoring students should be invited.	Department of Chemistry coordinated one day mentorship programme organized by RISE on 19th September. Motivational Lecture delivered by team of scientists from Harvard.
17. Alumni activities strengthened.	An Alumni meet was organized by college on 7th December to keep abreast the Alumni with growth and development of college and to seek expert help from alumni for future growth of college.
18. Feedback mechanism and implementation to be done	Feedback form circulated among students, teachers and parents and implementation of recommendation done by IQAC.

19.Digital transaction within the campus to be made operational.	Proposal made and sent to concerned authority.
20.Layout plan of college should be fixed at appropriate Places	Task taken up and work in progress.

*\* Attach the Academic Calendar of the year as Annexure.*

1.16 Whether the AQAR was placed in statutory body Yes  Y No  X

Management  Y Syndicate  X Any Other Body  X

Provide the details of the action taken

The action plan was placed in the Management Committee and the other statutory bodies and sanction was accorded.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of Existing Programmes	Number of programmes added during the year	Number of Self Financing Programmess	Number of Value added /Career Oriented Programmess
PhD	Nil			
PG	01			
UG	06		x	

Interdisciplinary				
Innovative	Integrated MCA and Honors in J&MC (02)			
Total	09			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

CBCS

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	09
Trimester	Nil
Annual	NIL

1.3 Feedback from stakeholders\* Alumni  Y Parents  Y Employers  Y Students  Y  
(On all aspects)

Mode of feedback Online  N Manual  Y Cooperating schools (for PEI)  N

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient Aspects.

Syllabi are framed by the university and members make revision of the syllabi in the BORS meet conducted by the university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

1. PG Department of Computer Science.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of

permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
98	53	45	1	22 ( Acedamic Arrangement)

+ 1 Principal

2.2 No. of permanent faculty with Ph.D.

57

2.3 No. of Faculty Positions

Recruited (R) and Vacant (V)

During the year

Asst. Professor		Associate Professor		Professor		Others		Total	
R	V	R	V	R	V	R	V	R	V
44	73	53	0	1	0	0	0	98	73

2.4 No. of Guest and Visiting faculty and Temporary faculty

x	x	x
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National Level	State Level
Attended	51		
Presented papers	27		
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Smart Classes, latest tools and Gadgets for interactive learning
--

2.7 Total No. of actual teaching days

During this academic year

213 days
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2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions).

Open Book and Photocopy of Script provided to students on demand.
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2.9 No. of faculty members involved in curriculum

Restructuring/revision/syllabus development

40
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as member of Board of Study/Faculty/Curriculum Development workshop.

2.10 Average percentage of attendance of students

76%
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## 2.11 Course/Programme wise

Distribution of pass percentage:

Level	Programme	Total No. of Students Appeared	Total No. of Students Passed/ awarded degree	Out of total No. of Students. Passed with 60 % or above.
UG	B.A	894	750	630
INTEGRATED	IMCA	0	0	0
UG	B.Sc	454	402	375
PG	M.A	21	18	18
UG	B.A ( HONS)	33	29	27
UG	BCA	47	45	44
UG	B.A(MCMP)	17	17	16

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. By taking continuous feedback.
2. Facilitate the Department of Computer Science to organize workshop on Smart teaching learning tools and methods.
3. By continuously arranging meetings with faculty members on emphasis of teaching learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty Benefitted</i>
Refresher courses	6
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes/Refresher Course	8
Faculty exchange programme	nil
Staff training conducted by the university	nil
Staff training conducted by other institutions	nil
Summer / Winter schools, Workshops, etc.	04
Others	02

## 2.14 Details of Administrative and Technical staff.

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions filled during the year	Number of Positions filled temporarily
Administrative Staff	11	30	0	0
Technical Staff	11		0	0
Labs / Departments	40		0	0

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

- |   |
|---|
| - Initiating the process of compiling a research compendium ( Multi-disciplinary) papers written by faculty members. ( TEHQEEK) |
|---|

#### 3.2 Details regarding major projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	0			
Outlay in Rs. Lacs		Nil		

#### 3.3 Details regarding minor projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lacs	NIL	NIL	NIL	NIL

#### 3.4 Details on research publications.

	International	National	Others
Peer Review Journals	33	23	01
Non-Peer Review Journals	--	--	--
e-Journals	33	23	--
Conference proceedings	03	--	--



3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the Funding Agency	Total grant Sanctioned	Received
Major projects	Nil	TARE Project submitted to DST-SERB 1. Dr. Muzammil A Makhdoomi 2. Dr. Javaid IMPRINT Project submitted to DST-SERA 1. Dr. Riffat Fatima 2. Dr. Nazia Khurshid		
Minor Projects	Nil			
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects <i>other than compulsory by the University</i>	Nil			
Any other (Specify)	Nil			
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from.

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the  
Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies		JKDST			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency  From Management of University/College   
Total

3.16 No. of patents received this year:

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialized	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year:

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International Level

3.22 No. of students participated in NCC events:

University level  State level

National level  International Level

3.23 No. of Awards won in NSS:

University level  State level

National level  International Level

3.24 No. of Awards won in NCC:

University level  State level

National level  International Level

3.25 No. of Extension activities organized:

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social:

#### **Criterion – IV**

#### **4. Infrastructure and Learning Resources**

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.5 acre			
Class rooms	50 No.s			
Laboratories	27 No.s			
Auditorium Hall	01(Three Hundred Capacity)			
Seminar Halls	01(One Hundred Capacity)			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		06		06
Value of the equipment purchased during the year (Rs. in Lakhs)		2740942/=		2740942/=
Others				

##### 4.2 Computerization of administration and library

Up gradation is done with installation of latest configuration of systems and Xerox machines were procured for administration of the college and accounts section. Automation of library in progress.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13900	26645705	650	200000	14550	2845705
Reference Books	42600	6715375	450	100000	43050	6815375
e-Books	NLIST Database (Subscribed). NDL (National Digital Library of India).					
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall):

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	204	06	02	01	01	01	12	xx
Added	<b>51</b>	X	X	X	X	X	X	<b>X</b>
Total	<b>256</b>	06	02	01	01	01	12	<b>x</b>

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)\F

Upgrading is done with installation of latest configuration of systems.

#### 4.6 Amount spent on maintenance:

i) ICT

121996/=

ii) Campus Infrastructure and facilities  
/Equipments/Others

279062/=

Total

401058/=

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

1. Make student aware at morning assembly.
2. Notices circulated among students for information.
3. Notices publishing via Electronic Notice Board.

#### 5.2 Efforts made by the institution for tracking the progression:

1. Register is maintained at office for tracking progression.
2. Alumni pool is maintained and updated frequently .

#### 5.3 (a) Total Number of students

	PG	Ph. D	Others Nursing College
UG			
5206	17	Nil	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men

38 0.8%

Women

5185 99.2%

Last Year 2016-17						This year 2017-2018					
General	SC	ST	OBC	Physically	Total	General	SC	ST	OBC	Physically	Total
5439	32	32	140	0	5643	5024	54	115	13	00	5206

Dropout 7.2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any):

PG Departments of our college conduct coaching classes for UGC NET Examination. Career counseling cell with collaboration are doing this Job.

No. of students beneficiaries

5.5 No. of students qualified in these examinations:

NET  SET/SLET  GATE  CAT

IAS/IPS etc.  State PSC  UPSC  Other

5.6 Details of student counseling and career guidance:

1. Udaan Drive in college.
2. PMSS scholarship center
3. Vision Tech computer Services Event.
4. Pradhan Mantri Kausal Vikas yojana.
5. NIIT with IIT Mumbai online counselling.
6. TATA Consultancy Employability initiatives.
7. One day job fair by District Employment and Counselling centre at Kashmirt Haat.( Technical and Non-Technical )
8. CNS infotel services Pvt. Ltd Internship program for BG Students.

No. of students benefitted

5.7 Details of campus placement:

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Participated	Number of Students Placed	Number of Students Placed
2 Agencies visited campus	265		

5.8 Details of gender sensitization programmes:

- International Women’s day celebrated on 5th March 2017, by WSC with state social welfare board and child development was celebrated.
- Awareness lectures on health of women were delivered on 8<sup>th</sup> March 2017.
- Ist May 2017, An interactive program by Chairperson state commission for women J&K Govt ( Nayeema Mehjoor)
- Awareness program on Gender sensitization by NGO. IGSSS( Indo Global social, service society ).
- NSS organized an awareness program for girls.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events:

State/ University level  National level  International level

5.9.2 No. of medals/awards won by students in sports , Games and other events:

Sports : State/ University Level  National Level  International Level

Cultural: State/University Level  National Level  International Level

5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution		
Financial support from government	237	328300/=
Financial support from other sources	27	110000/=
Number of students who received International/ National recognitions		

5.11 Student organized / initiatives:

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students:

- i. An inter-college Seerat Conference held in Bagi-I-Dilawar khan College on 20<sup>th</sup>, June, 2017, in our college bagged 1<sup>st</sup> and 4<sup>th</sup> prize.
- ii. Debating Committee of the college organized Seerat Conference on 21<sup>st</sup> June, 2017.
- iii. Workshop on Digital India on 7<sup>th</sup> August 2017 was organized by the college. The event was sponsored by interface Technologies PVT. Ltd. In which 210 students participated.
- iv. NSS takes part in Department of students welfare (Kashmir University) collaboration with IIPA organized debate competition on 24<sup>th</sup> August, 2017.



## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution:

##### **Vision**

- An institution of Academic excellence.
- Centre for women emancipation and empowerment.
- Deemed Women's University.

##### **MISSION**

- Prepare enlightened moral upright and emotionally balanced and socially committed students.
- Provide comprehensive contemporary education through use of latest technologies.
- Develop work ethos through entrepreneurship skills and values of human and composed culture.
- Prepare students to be productive individuals with clarity of thoughts.
- Precession of action.

#### 6.2 Does the Institution have a management Information System

Partially / The MIS is functional as accounts, fees , Library management System , internal assessment , admission.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1Curriculum Development.

The University of Kashmir and cluster university function as examining and evaluation agency, so the college is limited in incorporating its own objectives. Some faculty members of the college are members of BORS.

##### 6.3.2Teaching and Learning

- The college provides best possible class rooms, labs and highly qualified and dedicated faculty innovative methods of teaching used.
- Remedial classes for those in need.
- Enriched library for faculty and students.
- Regular feedback from students.

### 6.3.3 Examination and Evaluation

- Students are evaluated by assignments, class tests, Projects, Presentations.
- Evaluation process is transparent semester exam paper set by KU/ CU.

### 6.3.4 Research and Development.

N/A

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library Automated.
- Fully functional Labs with latest tools.
- Internet facilities.
- Resource Management.

### 6.3.6 Human Resource Management.

Need based as and when needed.

### 6.3.7 Faculty and Staff recruitment.

Recruitment is done by adopting proper procedure by JKPSC & JKSSB.

### 6.3.8 Industry Interaction / Collaboration.

- Departments to make courses relevant to the industry .
- Industry visits are encouraged.

### 6.3.9 Admission of Students.

Admission is done by the university through well-defined process and entrance examinations.

6.4 Welfare schemes for.

Teaching	GPF, SLI and Loan from different BANKS.
Non teaching	GPF, SLI and Loan from different BANKS .
Students	Merit scholarships, financial Aid, Scholarships by Alumni.

6.5 Total corpus fund generated.

@ 150 per student.

6.6 Whether annual financial audit has been done. Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Adminstration	Yes	JK Government Audit	No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association.

- Alumni make contribution by active participation / Interactions in alumni meet.
- Alumni lectures.

6.12 Activities and support from the Parent – Teacher Association.

At the start of classes , a parent teacher meet is organized by the college to facilitate and incorporate suggestion gathered from parents.

6.13 Development programmes for support staff.

Orientation and Training Programs are offered.

6.14 Initiatives taken by the institution to make the campus eco-friendly.

Plastic free zone, Plantation of pine and Coniferous, medicinal plants, botanical garden. Forest department of Kralangri and other agencies like plant introduction centre department of forestry Chashmashahi help in providing plants to make the campus eco friendly.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Digital Notice Board.
- Interactive sessions with distinguished Alumni.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- All departments prepared academic calendar and all activities of the department was conducted accordingly.
- All teachers prepared and submitted semester wise teaching plan
- Feedbacks were taken and analyzed
- Admission committee was formed and they conducted the process of admissions without any grievances and by complying all Government, University and College regulations. Regulations regarding reservations were also complied.
- All the committees were formed and they functioned effectively.
- All Departments formed their Associations
- Conducted annual athletic meet and Interdepartmental football, volleyball and cricket
- Formed college union
- Students Council.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*).

1. IQAC Community Fund
2. Online Lecturing via Edusat Hub

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection.

We have a botanical garden as well as medicinal plant Corner. We celebrate our environmental week by planting trees in our campus. No polythene drive by students, painting computation with the theme safe environment is done by the department of environmental science. Together with the forest department we distribute rare plants to local community and students.

7.5 Whether environmental audit was conducted?      Yes

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis).

**Strengths:**

- Govt. College for Women, M. A. Road, Srinagar is situated centrally in the heart of Srinagar city stretching along 80 Kanals of land.
- Campus is equipped with State of the Art conference hall, Library, Auditorium, Language lab. Gymnasium, Health Care Unit, with full time paramedical staff, two hostels and playground.
- The college is NAAC re-accredited with grade "A"
- Adequate laboratory infrastructure to run UG and PG Programmes.
- Active unit of NCC and NSS cadre to serve the society.
- Few smart class room equipped with audio visual amenities.
- Collective leadership, responsibility and team work with feedback oriented performance appraisal.
- Enhancement of academic qualification of the faculty members.
- Course curriculum designed by KU/Cluster Univ.Sgr. In consultation with college faculty and repeatedly updated.
- Strong teaching-learning process with greater emphasis on learning.
- EDUSAT Hub operational to share web lectures.
- Teachers are highly committed, competent and qualified, retention rate of faculty members is high.
- College offers PG courses in English and Human Development.
- Encourages subject tours and field trips besides educational tours.
- Focus on extra-curricular activities and sports to ensure all round development of students.
- The college provides equal opportunities to the SC/ST/OBC and less privileged students of various classes of the society.

**Weaknesses:**

- Not able to meet the growing demand of infrastructure facilities.
- Limited scope of expansion in terms of enrollment, infrastructure and faculty.
- Lack of maintenance/replacement of Lab equipment on periodic basis. Aging technology and equipment.
- Lack of off campus and alternative programs (e.g. online courses).
- Limited programme diversity when compared to the wider range of programme possibilities in the broad field of physical activities.
- Inadequate levels of personnel, facilities and funding to meet growing student demand for programmes and classes.
- No. of smart class rooms be increased along with modernization of existing laboratories. Power back up to be augmented.
- Planning and development of research facilities on need basis is required.
- Ph. D. programme needs to be introduced.
- Innovative and creativity needs to be encouraged.

**Opportunities:**

- Well placed to undertake research and outreach programmes.
- Opportunity to introduce market related courses.
- Can mould our pass out into prospective entrepreneurs through various programmes.
- Changing demographics in the region and a growing population affords opportunities for the placement of our graduates in the job market.
- Geographic location affords opportunities to develop consultancy

**Threats:**

- Outside of the college many misperceptions and myths exist related to an understanding of what the college does in terms of its academic and scholarly activities.
- External threat changing priorities and limited funding can potentially create internal tension over limited resources.

## 8. Plans of institution for next year.

- Encourage ICT enabled teaching
- MoU with industrial organizations
- Change the campus to more nature friendly one
- Apply for more research projects and seminars
- Enhance the research culture among the Faculty
- To conduct energy, water and biodiversity audit
- To organize more talks on women empowerment and gender sensitization
- To observe all days of national importance
- Better administrative reforms
- Better infrastructure facilities
- More wash rooms to be set up . Drainage to be improved.
- Workshop on Managerial Skills.
- Workshop on Gender Sanitization.
- Awareness Program on Research Methodology and current updates.
- Documentation center to be set.

Name : Prof. Shaheen Altaf

Name Dr. Mehnaz Shiekh

Sd



*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

## **Annexure -I**

### **Two Best Practices 17-18**

#### **EDUSAT E-Lecturing**

Objectives- To make E-learning more effective through E-Lectures.

Evidence of Success- The college has been designated hub for E-learning, students from the college are exposed to the best E-Lectures prescribed in the curriculum within the campus. Thus their knowledge base is enriched. The studio of Srinagar Edusat network is connected with Jammu Hub through a lease line. So far 31 SITS have been made functional and the lectures are beamed at their SIT's via Jammu Hub. Total No of Lecture telecasted since March 2017 are 162.

#### **IQAC Community Fund**

Objectives- To Provide financial Aid to needy Students.

Evidence of Success- The college faculty members have started pool fund by the name of IQAC Community fund , In which the needy students are being catered to. By providing financial aid to the students, IQAC contributes to the academic fee to various courses.



## Academic Calendar 2017-2018

<b>January</b>	
<b>Activity</b>	<b>Organized By</b>
Coaching for PG Entrance Exams	Career Counselling and Guidance
Staff Council Meet	IQAC
Computer Literacy Program for Non-Teaching Staff	HRD & IT
Library Stock Verification	Stock Verification Committee
Educational Tour	Sports Committee/ Excursion Committee
<b>February</b>	
<b>Activity</b>	<b>Organized By</b>
Admission Process for 1 <sup>st</sup> year	Admission
Academic Career Counselling	Career Counselling and Guidance
Stock Verification ( General Stock and Labs)	Stock Verification Committee
IQAC Meet to finalize Institutional Plan	IQAC
<b>March</b>	
<b>Activity</b>	<b>Organized By</b>
Re-Opening of College	
Staff Council Meet	IQAC
Admission Process for II year and III year	Admission Committee
International Women's Day	Women Studies
Arbor Day / Plantation	NSS
Commencement of class work UG/ PG	IQAC
World Heritage Day	NSS
Fresher's Day	Dean Students Welfare
Submission of Annual Teaching Plan	IQAC
Women Studies Advisory Meet	Women Studies Centre
<b>April</b>	
<b>Activity</b>	<b>Organized By</b>
Welcome to New PG Students	Dean Students Welfare
College Advisory Committee Meet	IQAC
Enrollment of NSS / NCC Volunteers	Dean Students Welfare
Election of students council	Dean Students Welfare
Parent Teachers Meet ( 1st Year Science )	Dean Students Welfare
Meeting of Literacy club	Debating committee
Iqbal Day	Debating Committee
Meeting of Sports Committee	Sports Committee
Students council Meet	Dean Students Welfare
Seerat Conference	Debating Committee
Workshop on Gender Rights	Women studies center
Certificate courses on women's studies	Women studies center
<b>May</b>	
<b>Activity</b>	<b>Organized By</b>
Annual College Cycle Race /Road Race	Sports Committee
Inter college Debate	Debating Committee
Parent teacher meet ( 2 <sup>nd</sup> year Science / Hostel boarders)	DSW/ Hostel Management
Talent Show ( College Fest)	DSW/ Music Deptt.

Intra Moral college tournament	Music /Sports / DSW
College Alumni Meet	IQAC
Mehfil Musharia	Debating Committee
Workshop on Soft skill ( 3 <sup>rd</sup> Year Students)	Deptt. Of Functional Eng.
Parent Teacher Meet (2 <sup>nd</sup> year Arts)	Women study center
Women Studies Director Meet	Women Study Centre
WSC-Research Project	WSC
<b>June</b>	
<b>Activity</b>	<b>Organized by</b>
Sports coaching campus	Sports committee
Painting competition	NSS
Inter class Quiz	Debating Committee
Environmental Week Celebrations	NSS / Dept. of EVS
Statistical Day	Dept. Of Statistics
Flower Show	Dept. of Botany
Mock Drill ( Disaster Management)	NSS
Essay Competition	Literacy club
Campus ( Cleaning Drive)	NSS
Parent Teacher Meet( 2 <sup>nd</sup> Year)	Dean Students Welfare
Film Festival	Dept. of MCMP
<b>July</b>	
<b>Activity</b>	<b>Organized by</b>
Blood Donation Camp	NSS
World Population Day	NSS
Excursion /Field Trip/ Subject Tour	Field Trip/ Excursion Committee
IQAC Review Meet	IQAC
Inter college science exhibition	Dean Science faculty
Inter college debate	Debating committee
Workshop on legal rights of women	Women study Centre
<b>August</b>	
<b>Activity</b>	<b>Organized by</b>
Hiking / trekking expedition	Sports Committee
Health Week ( Eye Check Up)	NSS
NSS Camp	NSS
Botanical Exhibition	Dept. of Botany
Photography Exhibition	MCMP
Outreach Program	WSC
<b>September</b>	
<b>Activity</b>	<b>Organized by</b>
Teaches Day	DSW
Book Exhibition	Library Committee
Annual Sports Meet	Sports Committee
Litrary Fest	Debating committee
Distribution of Scholarship	DSW
Students Council Meet	IQAC
<b>October</b>	
<b>Activity</b>	<b>Organized by</b>
Farewell to outgoing students	DSW
Internal Practical Exam	Exam committee

Annual Day	IQAC
External Practical Exam	Exam Committee
IQAC Record Meet	IQAC
<b>November</b>	
<b>Activity</b>	<b>Organized by</b>
Extension Lectures	IQAC
National Education Day	Debating Committee
Faiz and Faiz Day	Debating Committee
<b>December</b>	
<b>Activity</b>	<b>Organized by</b>
Extension Lecture Awareness Lecture	NSS
Red Ribbon Club	NSS
Staff Meeting	

## Annexure I

### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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