



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

GOVT. COLLEGE FOR WOMEN M.A ROAD
SRINAGAR

- Name of the Head of the institution **Dr. Yasmeen Ashai**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01942479432**
- Mobile no **9419012127**
- Registered e-mail **iqac@gcwmaroad.edu.in**
- Alternate e-mail **ramalik@gcwmaroad.edu.in**
- Address **Moulana Azad Road Srinagar**
- City/Town **Srinagar**
- State/UT **J&K**
- Pin Code **190001**

2.Institutional status

- Affiliated /Constituent **Constituent**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Cluster University Srinagar**
- Name of the IQAC Coordinator **Prof. Rashid Ashraf Malik**
- Phone No. **01942479432**
- Alternate phone No. **9906708030**
- Mobile **9906708030**
- IQAC e-mail address **iqac@gcwmaroad.edu.in**
- Alternate Email address **ramalik@gcwmaroad.edu.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

http://www.gcwmaroad.edu.in/IDocs/482_AQAR-2019.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

http://www.gcwmaroad.edu.in/IDocs/481_AcademicCal2020-21.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.69	2019	14/06/2019	14/06/2024

6. Date of Establishment of IQAC

04/09/2003

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Botany, Zoology, Chemistry, Bio-Chemistry, Bio-Technology	DBT Star Scheme	DBT	2019	10400000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **10**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Preparation of teaching plan. 2. Major shift in pedagogical methodology from offline to blended mode (online & offline) 3. Faculty Development Programme on digital initiatives of UGC like Virtual labs, Swayam Prabha etc 4. Preparation of Academic Calendar 5. Starting of vocational courses in collaboration with Department of Food Science & Tech, Paramedical Sciences, Fashion Technology

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic Calendar	All the curricular and extra curricular activities were conducted as per the calendar
E-Content	E-content was prepared for all the subjects. The content was uploaded on college portal and made available via pen drives also.
Learning Management System	The college shifted to LMS for better online pedagogy
Research & Collaboration	Number of research papers were published and college entered into MOU with many academic and other institutions

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Advisory Committee	24/12/2020

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the IQAC Coordinator	Prof. Rashid Ashraf Malik

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• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gcwmaroad.edu.in/IDocs/481_AcademicCal2020-21.pdf				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.69	2019	14/06/2019	14/06/2024
6. Date of Establishment of IQAC			04/09/2003		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
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9.No. of IQAC meetings held during the year	10
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
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<ul style="list-style-type: none"> If yes, mention the amount 	
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Research & Collaboration	Number of research papers were published and college entered into MOU with many academic and other institutions
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Advisory Committee	24/12/2020
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	23/02/2021
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language,	

culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1

8

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

2520

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

200

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

1200

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	90
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	136
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	60
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1800
4.3 Total number of computers on campus for academic purposes	200
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The curriculum includes a strong focus on the development of cross-curricular skills and attributes like information, deep understanding of concepts, critical and creative thinking, personal and social capability, ethical behaviour and intercultural understanding. As part of the curriculum development process, considerable attention has been given to the 'vertical' alignment of the curriculum so that there is continuity and progression of learning. The College has an explicit, coherent and sequenced plan for curriculum delivery and documentation. The</p>	

different phases for effective curriculum delivery and documentation include (i) Planning (ii) Implementation (iii) Evaluation

Implementation

Description

Principal and HOD's Meeting

Conducted 2 times per semester, for interaction and feedback on all aspects of curriculum delivery.

Subject Teacher Meeting(STM)

Conducted 2 times per semester with subject expert to improve the academic performance of the students.

Parent Teacher Meeting(PTM)

Conducted once per semester for interactions and feedback from the parents.

Class Committee Meeting(CCM)

A meeting with class representatives is conducted as and when needed to improve the effectiveness of the teaching learning process.

Feedback

The students are asked to fill a feedback from appraising the faculty using a scale of 4 (high) through (0) low.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar prepared at the beginning of the academic session. This allows us the flexibility

to deliver content in blended mode. Students are evaluated using Continuous Internal Evaluation as stipulated under Choice Based Credit System. Co-curriculum and extra-curriculum activities are also conducted as per the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

61

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college runs value addition courses along with the academic programme. The following courses are offered:

1. Child Rights and GenderEmpowerment.
2. Gender & Society

3. Applied Ethics

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

90

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
2520	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	

2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
200	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The College follows a stringent Continuous Internal Evaluation (CIE) system where students are evaluated for their understanding of the subject matter. The assessment is aimed at assessing their skills and knowledge. The mode and method of assessment is decided by respective Departments while adhering to the norms of the University. The assessment is usually done through group discussions, MCQ type tests, projects, written subjective tests and viva voce. The students are provided feedback on their performance and weak students are further given extra attention and time by the teacher in the form of tutorials. The nature of such assessment is frequently monitored and modified depending on the change in the syllabus. Being a constituent College of the Cluster University Srinagar, the College follows the academic calendar of the said University. The College remains closed for students for 50 days in the month of January and February for winter break. New semester starts in the month of March. If there is any change in the academic calendar due to unforeseen external factors, same is communicated to every stakeholder through the College website. The examination schedule is declared by the University and the College adheres to that. The internal assessment of students is usually completed one month prior to the onset of external exam. Due to the onset of COVID-19 related lockdown, the mode of examination was changed from offline to online. Many events which were supposed to be conducted in person were conducted online.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4500	93

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Apart from the regular teaching, the college has adopted a student mentoring system wherein special attention and time is dedicated for activities which are beyond the syllabus. Academically weak students are provided extra guidance and training to help improve their abilities. All such activities are done within the working hours of the college. Every Department nominates specific faculty members in every semester who would be mentoring the students. Students are encouraged to seek guidance from the teachers beyond the classroom. Counselling is provided to students who are facing any psychological problem by the Counselling Cell of the College. Students are provided mentoring by external institutions such as SKIMS Srinagar, Central University Srinagar and the University of Kashmir.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the classrooms are ICT enabled connected with 100MBPS leased line connectivity. The College has LMS in place for a blended model of teaching-learning. Especially during COVID lockdown, all the teaching-learning-evaluation was done online through a learning management system. All the teachers are trained on all digital devices required in IT-enabled pedagogy.

<http://lmsgcwmaroad.com/Department/DeptLogin.aspx>

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

93

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

60

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

900

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows a stringent Continuous Internal Evaluation (CIE) system where students are evaluated for their understanding of the subject matter. The assessment is aimed at assessing their skills and knowledge. The mode and method of assessment is decided by respective Departments while adhering to the norms of the University. The assessment is usually done through group discussions, MCQ type tests, projects, written subjective tests and viva voce.

A student can appear in the final examination only in case they have cleared their internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the process of Internal Examination is seamless and there is very less chances of error. However, there is a full time office of the controller examinations which takes care of all thegrievances in time bound manner. The departments are also keep to solve any problem related to internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All the programme information offered by the institution is available on the college website <https://www.gcwmaroad.edu.in/DisplayInformation.aspx?id=60850> .

The list is updated regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

All the programme outcomes as per LOCF (Learning Outcome based Curriculum Framework) of UGC are evaluated every 3 months by the

IQAC and the academic departments of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

1089

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

http://gcwmaroad.edu.in/IDocs/483_SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

20

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

IQAC and other departments have organized seminars, workshops, conferences during the academic session for the creation and

transfer of knowledge. Following events were conducted during the session:

- Unity in Diversity
- World Arbor Day,
- Swachta hi Sewa
- Activities related to Freedom Fighters
- Jaagrukta Abhiyan (Covid Appropriate Behavior)
- Webinar Series
- World Environment Day
- Aatma Nirbhar Bharat
- Botanical Tour
- Workshop on teaching learning evaluation
- Faculty Development Programme

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

27

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Following major extension activities were carried out in the neighborhood community by NSS/NCC

Swachta hi Sewa

Jaagrukta Abhiyan (Covid Appropriate Behavior)

No Tobacco Day / Drug De-addition

Educational Awareness Week

Yoga Day

Aatma Nirbhar Bharat

International Youth Day

World Mental Health Day

Gandhi Jayanti Week

Cleanliness Drive

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

25

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

500

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

4

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Spread over an area of 8.5 acres, the college campus has impressive green cover with majestic Chinars, botanical garden and eco-park. The college is affiliated with Cluster University of Srinagar. Accredited by NAAC and recognized by UGC under 2(f), 12(B), the college offers wide variety of undergraduate and integrated courses. The college has continuously upgraded its facilities and infrastructure to meet the ever-changing academic environment. The college has adequate infrastructure to run various practical oriented programmes. Smart classrooms equipped with modern audio-visual facilities have helped making the lectures more interesting and interactive. The college has two museums viz, botanical museum and zoological museum housing a

variety of specimens, models and charts. The college library has an impressive collection of books and periodicals. The library is automated through INFLIB.NET(UGC recommended). Pertinently, the library also has a rich collection of rare books and manuscripts. The browsing centre is updated for the optimum use by students as well as teachers. The college also houses state-of-the-art conference hall, auditorium and language lab. The college has a distinction of housing the Hub for Kashmir EDUSAT Network which was commissioned by ISRO in the year 2006. Connected to 62 SITS (Satellite Interactive Terminals) housed at various educational Institutions including Degree Colleges and higher secondary schools, the main aim of the network is to share the best available human resource and to reach to the unreachable. The college has highly qualified and competent teachers with equally dedicated support staff lending hand in upholding the rich legacy of the college. The Internal Quality Assurance Cell of the college has evolved effective feedback mechanism to sustain quality of education. Some departments including Journalism and Home Science have signed Memorandum of Understandings to promote industry-academia interaction and collaboration. Journalism department has also made internship as an integral part of its curriculum with students doing the apprenticeship at various media organisations within and outside the UT of J&K. The members of the College Alumni Association 'Zitni Zool' actively contribute to the betterment of the college. The institution has a hostel catering to students of far flung areas like Gurez and Tangdar. The IGNOU center of the college caters to the students who are not able to seek admission in regular mode. The college firmly believes in social outreach and conducts awareness programmes on cross cutting issues. The college has an active Student Council. The college regularly organizes seminars and workshops on various socially relevant themes. Subject tours and field trips are integral part of the teaching-learning process. The college fulfils the social responsibilities through its three proactive NSS units and one NCC unit. The college provides excellent sports facilities for students. The college playground is extensively used to train students in various outdoor sports such as cricket, football, hockey, baseball, volley ball, basketball etc. The multipurpose hall is used for various indoor games. The sports block also comprises of a fitness centre which is well equipped with latest equipment.

<https://www.gcwmaroad.edu.in/Default.aspx>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college following in infrastructure available viz-a-viz sports and cultural activities:

Badminton court

Volletball court

Football field

Cricket Field

Auditorium

Conference Hall

Multipurpose indoor hall

Games field

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

50000000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is fully automated using SOUL software, version 3,RFID set up in place with the collection of 40000 books approximately; Book bank system; Question bank (previous year question papers); syllabus copies available.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-

A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2000000

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1000

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The colleges keeps on adding/updating IT facilities in the form of Computers, Laptops, Printers, Display Panels, Internet

Connectivity, Campus Wi-Fi

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

300

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1000000

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well placed procedures and process for optimal utilization of resources like

1. Laboratory
2. Library
3. Sports Facilities
4. Computers and other IT facilities
5. Classrooms and Digital Classrooms

Time table is chalked out in a way to allow all the students to utilize all the physical and academic resources of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

500

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1000

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

500

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students have representation in all the verticals of the administration. The following councils and committees have student members:

1. IQAC

2. RUSA

3. Hostel

4. UGC/Research

5. Discipline

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered alumni association. The college arranges alumni meet twice in a year. The college receives constant feedback from the alumni viz-viz academics, sports, curricular and extra-curricular. The college also organizes various seminars and conferences in collaboration with the

alumni. In 2020, almost 10 online webinars were conducted by the famous alumni speakers on various topics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is in tune with the mission and vision of the institution by adopting the following best methodologies:

1. The major decisions regarding day to day operations, that have a bearing on the functioning of the college are directed through various Committees like, College Development Committee, Anti-ragging committee, Local Purchase committee, Disciplinary committees etc. . The decentralised procedure delegates authority and helps in smooth functioning of various components of day to day functioning of the college. Head of the Departments are responsible for smooth conduction of curricular, co-curricular and extracurricular activities of the department.

The Director of Physical Education is responsible for all sports activities. Chief Librarian is in charge of all Libraries. A hostel committee headed by senior faculty member, are responsible for all the needs and execution of hostel duties. A dedicated Canteen Committee takes. Care of the quality. And hygiene of the canteen facility.

2. Various. other Committees are constituted and faculty members as representatives of their respective departments are members of

the committees. These committees are responsible for the execution of all the events, activities, tasks assigned to them with the participation of each and every member of the committee. Clubs are created for the student related participative and Personality and Skill Development activities at college and inter-college levels. Clubs like the Literary Club cultural club contribute to the. Enrichment of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration works in a decentralized manner. The decentralised procedure delegates authority and helps in the smooth functioning of various components of day to day functioning of the college. The Head of the Departments is responsible for smooth conduction of curricular, co-curricular and extra-curricular activities of the department. Various. other Committees are constituted and faculty members as representatives of their respective departments are members of the committees. These committees are responsible for the execution of all the events, activities, tasks assigned to them with the participation of each and every member of the committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development

The faculty members of the Institute participate in the revision and improvement of the curriculum developed by the Board of Studies constituted by the Cluster University of. Srinagar.

Faculty members organize extension. Lectures, webinars, online and. Offline interaction with field experts. in order to provide the students with content beyond the curriculum. Study tours and visits are an integral activities to provide hands on experience to the students, which is well beyond the requirement of. The prescribed syllabus.

2. Teaching and Learning

The pandemic has pushed everyone. To reimagine and reinvent, which holds good for teaching/ learning experience, consequently, ICT based teaching learning techniques are being widely adopted by faculty members. Teaching Learning. technique includes: Google Classroom, Spoken Tutorials, Quiz, Flipped Classroom, NPTEL Videos, Online YouTube Videos, Virtual Labs, Industrial Visits/seminars/Workshop, Group Discussion/Think-pair-Share, project poster presentation, Websites/Blogs etc.

3. Examination and Evaluation

Intensive practice tests are given to the students to prepare them for theory exams. Regular revisions and assignments help students prepare for exams. Due to the pandemic both. Internal and External examinations are conducted by the Institute which include Online Examination, In-Semester Examination, Oral/Practical/Term Work Examination and End Semester Examination.

4. Research and Development

Teaching faculty is encouraged to take up research activities vigorously . A few of the faculty members completed MRP in various academic discipline. One of our faculties recently completed MRP on foldscope. At individual level, some of the faculty members are engaged in research work. A good no. of the teaching faculty obtained Ph. D and M.Phil. degrees. Students are also provided preliminary methodological framework in their project work. 4th and 6th semester students need to go through the process of project paper writing that has been an enriching learning experience for them as they get acquainted with research methodology.

5. Library, ICT and Physical Infrastructure / Instrumentation

College has a spacious well-furnished library with a very good collection of books. There is a reference section and textbooks are well arranged in stacks. Newspapers, journals and periodicals are kept in demarcated space for use. The library is enabled with

RFID system. Of the total of around 70000 books 15000 have been tagged so far for RFID recognition. SOUL software limited edition was upgraded to Full version and is presently working. Local area networking is installed. High speed internet is also provided and we also have browsing facilities for students there.

6. Human Resource Management

A decentralized system of administration is carried out in the institution comprising of the teaching and non-teaching staff. A punching machine has been installed to ensure biometric attendance of all staff along with attendance register. Internet connectivity and computerization has facilitated smooth functioning of the administration and all departments. Part time teachers are appointed on an Academic Arrangement basis to meet the shortage of teachers in some departments.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Service and conduct rules as stipulated by the Govt and UGC are implemented in letter and spirit. Academic involvement of all other stakeholders is also considered in the following manner.

1. Three Guardian members are incorporated in the Governing Body of the College as per Govt. Guideline. Two members are nominated to the Governing Body of the institution by the Teachers Association.
2. Parents/Guardians provide valuable suggestion in the form of feedback to be followed up by the college authority.
3. A common digital platform is formed for the interaction between faculty members and parents.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The instituion has internal mechanism to take care of exigencies of both teaching and non teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

40

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

It is mandatory for all the staff members (teaching & non-teaching) to submit Annual Performance Report (APR) to the Principal every academic year detailing their academic, administrative, co-curricular, extra curricular and other allied activities. The Principal evaluates each staff member on merit based on various parameters of evaluation. The log from LMS, biometric machines, committee reports, results, evaluation and student feedback are some of the critical areas of consideration for evaluation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College conducts internal and external audit regularly.

Internal Financial Audit:- The institution has an accounts branch that deals

with all financial transactions. Employees' salary, budgeting etc. Financial aid from agencies like UGC, and state government are

also monitored and managed by the accounts branch. Each year the institution conducts internal audit by an assigned chartered accountant. Internal auditor examines all account head, expenditure etc. Internal auditor examines all accounts heads like development, UGC, Student union, scholarship, science account, NSS, general account etc. and submits internal audit report.

External Audit:- As far as external audit is concerned, it is carried out by government auditor. Government auditor examines all account related to government that come under its purview and submit its report. Principal takes the initiative for applying for Government funded scheme and time to time submission of utilization certificate. Finally, government auditors submit audit report after examining the audited statement of account done in internal audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is funded by the Govt under the Revenue head, Capex head, RUSA head. All the resources are optimally utilized through committees comprising of various stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plans at the beginning of each academic year viz-a-viz the design of curriculum and delivery. Each year board of studies meetings are held to change/upgrade the curriculum. The college has used many technological interventions for ease of delivery etc. E-Content has been prepared in every subject and the same is accessible to students through college website and CDs/Pen Drives. The curriculum includes a strong focus on the development of cross-curricular skills and attributes like information, deep understanding of concepts, critical and creative thinking, personal and social capability, ethical behaviour and intercultural understanding. As part of the curriculum development process, considerable attention has been given to the 'vertical' alignment of the curriculum so that there is continuity and progression of

learning. The College has an explicit, coherent and sequenced plan for curriculum delivery and documentation. The different phases for effective curriculum delivery and documentation include (i) Planning (ii) Implementation (iii) Evaluation (i) Planning: For an academic year all the requirements of

staff and infrastructure are assessed and fulfilled. Based on University academic schedule, College academic calendar, syllabus coverage and completion are framed, and Internal assessment dates are notified. (ii) Implementation: Based on the competence level and specialisations subject allocation is done.

The curriculum delivery includes traditional teaching, collaborative learning, self-learning, competition-based learning and supportive learning methods. Traditional teaching method includes the preparation of detailed lesson plans, a question bank, lecture notes, tutorial, assignment and others. Collaborative learning includes guest lectures, seminars, webinars, internships and others. (iii) Evaluation: Evaluation

processes are aligned with the curriculum and are redesigned to clarify learning objectives, establish where individual students are in their learning, diagnose gaps in student learning and to monitor learning progress. Diverse evaluation mechanisms are utilised for this purpose keeping in view the learning objectives and diversity of subjects. The various assessment parameters based on attendance, tutorials, theoretical and lab tests, objective type tests, assignments, group discussions, presentations are utilised for evaluating students. Result analysis is done and the students are properly notified for information.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews teaching learning process after every 3 months and the required remedial measures are taken immediately. IQAC strives to achieve all the learning outcomes as per LOCF and gap analysis is done constantly. Feedback from various stakeholders is the key in analyzing the teaching-learning process, and the feedback is analyzed in the following manner:

(i) Feedback related to the teachers is conveyed to them formally or informally. (ii) Corrective measures to be taken are advised to the concerned

teachers. (ii) Annual Performance Reports (APR's) and API's of the teachers are graded and attested by the Principal on the basis of feedback received from the students. (iii) Feedback related to different aspects of curriculum, examination, evaluation are analysed by the concerned committees and forwarded to the University. Matters pertaining to such issues are also taken up with University at different established mechanisms. (iv) Feedback related to some other areas are analysed and pursued by the principal and concerned committees. Feedback from Teachers: (i) Feedback related to curriculum examination, evaluation are analysed and forwarded to the University. (ii) Feedback related to infrastructure is deliberated by College Infrastructure and Development Committee. The larger requirements are consolidated

and forwarded to Higher Education Department and other concerned Departments for necessary action. (ii) Feedback related to other issues is discussed with the Principal for redressal. Feedback from Employers: (i) Feedback from Employers as and when received is ordered and notified by the College Principal for the Teachers and other staff.

(ii) General feedback/Advisory/Guidelines through media and other relevant sources are put into practice in sprit the public service. Feedback from

Alumni: Feedback from alumni is discussed threadbare with the entire faculty during meetings with the Principal. There suggestions are valued and given

special importance for running the day to day affairs of the college. Feedback from Parents: Any kind of feedback from parents is always given a special

priority. Feedback received in connection with teaching- learning is

communicated to the concerned Teacher and the HOD. Infrastructural needs are

looked up by the College Infrastructure and Development Committee. Disciplinary

and other issues are taken care by the respective college committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international

C. Any 2 of the above

agencies (ISO Certification, NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>The institution is a women's college with limited males in some IG courses. The college has played a pivotal role in the emancipation of women in the local community. Almost all the women achievers from this geographical location have been linked one or the other way with this institution. The college organizes various conferences, seminars on gender equity. The has a full-time functional women's study centre funded by UGC for the promotion of women's education and empowerment.</p>	
File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-	C. Any 2 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. The college has installed GREEN & BLUE BINS for the disposal of biodegradable and non-biodegradable waste.

2. Equipment for solid waste management.

3. Hook loaded containers.

4. Paper shredder

Other initiatives in this direction include:

- Establishment of Horticultural park.
- Plantation drive.
- No polythene drive by students, painting computation with the theme safe environment is done by the department of environmental science.

Together with the forest department, we distribute rare plants to local community and students.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution

C. Any 2 of the above

system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. Seminars and Conferences on the theme of cultural, regional and linguistic harmony.

2. Outreach programmes for socio-economic activities.

3. Engagement with various NGOs and other academic institutions to provide an inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- 1.The student admitted should strictly follow the discipline and regulations set by the Institution.
- 2.Must maintain Uniform and Identity Card in the college campus as per prescribed by the authority.
- 3.Students should not damage the benches, tables, chairs, fans & lights in the classroom and other properties of the college.
- 4.The student should follow the academic calendar provided in the prospectus.
- 5.Students must make proper use of trash bins for waste materials to make the plastic free and clean campus.
- 6.All the staff Members should follow the rules and regulations of the Institution for Teaching staff
- 7.Teaching, Evaluation and ensuring attendance of students as per University norms.
- 8.Use of "Information Communication Technology (ICT)" for effective curriculum transactions.
- 9.Engaging in Curricular, Co-curricular and extra-curricular activities.
- 10.Performing Examination works pertaining to College and University.
- 11.It is mandatory for non-teaching staff to present in the college, at least 30 min before the start of college. Instructions

are given to the staff working in laboratories to keep proper maintenance and cleanliness in the laboratories. Non-Teaching Staff working in the Laboratory maintain a stock register for all the articles, equipment, chemicals, etc. The institution has constituted a stock verification committee that verify stock register at the beginning of every academic year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All the major national and international commemorative days are celebrated in every academic year. Following are some of the

events conducted in 2020:

1. Workshop on UN's 17 Sustainable Development Goals
2. Drug De-addiction: Ill effects of Drugs
3. International Women's Day was celebrated under Mahila Shakti Scheme
4. World Aids Day
5. Independence Day
6. World Consumer Rights Day
7. World TB Day
8. World Health Day
9. Mother's Day
10. Anti Tobacco Day
11. World Environment Day
12. World Blood Donor Day
13. Raksha Bandhan
14. International Literacy Day
15. Gandhi Jayanti, International Day of Non-Violence
16. Guru Nanak Dev's Birth Anniversary,
17. Netaji Subhash Chandra Bose birthday
18. Rastriya Ekta Diwas
19. Human Right Day
20. International Human solidarity

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Conversion of conventional classrooms into digital classrooms with Interactive Flat Panel Displays, fiber optic connectivity, e-content from CEC and NPTEL.

2. Internal student welfare scheme to fund student education, healthcare etc.

3. Academic & Administration Action Plans prepared in consultation with all stakeholders at the beginning of the session.

4. Eco-friendly environment and solar-powered energy.

5. Establishment of Innovation and Incubation Cell.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Approved to run B.Voc course in Paramedical Sciences, Fashion Technology and Food Science & Technology. All three courses are NEP 2020 compliant. The College is a designated research Centre in Home Science & Human Development in Hub and Spoke model of Higher Education Department. The research level lab equipment are in place for all the three B.Voc programmes and research Centre.

During the year 2020, funds were utilized for the establishment of the Paramedical Centre. Aim to provide skill-based education and make the skilled human resource available to meet the industry requirements. Proposed Programs to be launched in paramedical science are I. Certificate- Junior Medical Laboratory Assistant II. Diploma- Medical Laboratory Assistant III. Adv. Diploma- Medical Laboratory Technician IV. Degree- Medical Laboratory Technologist.

Bachelors of Vocational Programme in "Food Technology and Food Processing" designed to enhance employability of graduates by meeting industry requirements. Also proposed to include as an embedded course for 3rd to 6th semester.

Curriculum for Certificate course, Diploma, Advanced Diploma and B.Voc Degree in Food Technology and Skill Centre ready for submission to UGC and NSDC.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Convert most of the UG programmes into Honour's Programme.
- Start more PG/IG programmes in Engineering & Technology.
- Introduce the Commerce stream at UG level.
- Aim to provide skill-based education and make the skilled human resource available to meet the industry requirements.
- MoU with industrial organizations.
- To organize more talks on women empowerment and gender sensitization.
- More washrooms to be set up. Drainage to be improved.
- Documentation centre to be set.
- Enhance the research culture among the Faculty.
- Efforts to make the campus more eco-friendly one.