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**GOVERNMENT COLLEGE FOR WOMEN**  
**CONSTITUENT COLLEGE OF CLUSTER UNIVERSITY, SRINAGAR**  
**M.A ROAD SRINAGAR**  
(NAAC Accredited Grade 'B' ESTD. 1950)

**Sub: - Refund of fees on cancellation of admission/ migration of students.**

This is in reference to the UGC issued guidelines regarding the refund of fees on cancellation of admission/migration of students, for the academic session 2025-26. Since the issuance of the guidelines for the academic session 2026-27 are awaited, similar guidelines on the lines of the academic session 2025-26 shall be followed and are reproduced as:

*It is directed that a full refund of fees shall be made by Higher Education Institutions on account of all cancellation of admission/migration of students up to 30<sup>th</sup> September 2025 and with a deduction of not more than Rs.1,000/-, as a processing fee, up to 31<sup>st</sup> October 2025.*

It is further directed that for any admission schedule extending/commencing beyond/after 31<sup>st</sup> October 2025, the provisions contained in the UGC notification issued in October 2018 on refund of fees and non- retention of original certificates shall apply, which is as shown below:

CATEGORY	PERCENTAGE OF REFUND OF FEES	POINT OF TIME WHEN NOTICE OF WITHDRAWAL OF ADMISSION IS RECEIVED IN THE HEI
(1)	100%	15 days or more <b>before</b> the formally notified last date of admission
(2)	90%	Less than 15 days <b>before</b> the formally notified last date of admission
(3)	80%	15 days or less <b>after</b> formally notified last date of admission
(4)	50%	30 days or less, but more than 15 days <b>after</b> formally notified last date of admission
(5)	0%	More than 30 days <b>after</b> formally notified last date of admission

This policy will remain in force for subsequent academic sessions until the issuance of a revised policy by the UGC.

No: - GCWMAR/ *Adm/wc/26/176*  
Dated: - 19-05-2026

*[Signature]*  
Principal

Prof.(Dr.) Yasmeeen Farooq

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